

Draft Meeting Minutes of Nordelph Parish Council

Tuesday 22nd August 2023 at 6.30pm held at Nordelph Village Hall, Birchfield Road

Parish Councillors present: Councillor Capsey (Chairman), Councillor John Lyus, Councillor Thomas, Councillor Venn, Councillor Claire Lyus, Councillor Gray and Councillor Favell also present Kate Bennett (Parish Clerk), County Councillor Dawson, Borough Councillor Rose and one member of the public

Apologies: Borough Councillor Spikings

MINUTES (draft)

1 Welcome

The Chairman welcomed everyone to the meeting.

2 To consider and approve apologies for absence

Apologies were received as above and the reasons for such approved.

3 To declare pecuniary interests & consider any requests for dispensations

No pecuniary interests were given and no requests for dispensations had been requested prior to the meeting.

4 Open Forum for public participation (15 minutes only)

A Nordelph resident reported on the May, June & July's SAM2 camera speeds for Silt Road; the fastest in May being recorded at 90mph, June 80mph and July 85mph. Continued thanks to be recorded to Peter who manages this speed awareness message sign for the Parish.

5 To approve the Minutes of the meeting held on 11th July 2023

It was resolved to approve the Minutes of the last meeting as a true record and these were signed by the Chairman.

6 Clerk to report on any outstanding issues not on this month's Agenda

- a. It was noted that Thomas Bonnett's of Stoke Ferry has been instructed to repair the small white gate at the entrance to the churchyard / cemetery; it will be repainted black to match the gates to the rear.

7 To receive a report from the Borough Council

- The £1,000.00 Members' Fund is available to support local projects; please apply directly to Councillor Rose for a proportion of this fund with your application.
- Homelessness is a big problem with a limited amount of houses available throughout the Borough to re-home people.
- The next Police Priority Setting Meeting will be in October at Downham Market Town Hall.
- The £10,000 Rural England Prosperity Fund is still available to apply to for capital grants to invest into lasting assets which will help to improve productivity and strengthen the rural economy.

8 To receive a report from the County Council

- a) Norfolk County Council is still not accepting responsibility for the 700m of railings along the riverbank in Nordelph. Investigations have been made into the Parish Council carrying out repairs and replacements and assuming future maintenance responsibilities for them; a quote had been received from a local company which was promising, a further 2 quotes will be required. A suggestion was made to leave periodic 900ml gaps for access for fishermen etc.
- b) The diversion of Footpath 7 has halted relating to a landowner dispute. It has been suggested that if the diversion is not possible maybe the reinstatement to the original course is the only option.
- c) A new contractor has been appointed to repair all emergency potholes.

9 Parish Matters

- a) It was resolved with all in favour to appoint K&M Lighting Services Limited of St. Ives as the new street light maintenance contractor for 2023/24 at a cost of £35.20 + Vat per annum for the Parish's four street lamps.
- b) It was resolved with all in favour for the Parish Council to assume responsibility of the flagpole which forms part of the war memorial area at the front of the Village Hall (which the Parish Council insures and also maintains). Councillor Favell agreed to arrange for repairs to the mechanism at the top of the pole and to treat the pole itself which is corroding. Thanks to Councillor Dawson for his donation of £50.00 towards these costs.

- c) It was resolved to approve expenditure of up to £30.00 for white paint to paint the wall surrounding the war memorial.

10 Finance

- a) It was resolved with all in favour to approve the outstanding payments since last meeting as listed below; Councillor Capsey and Councillor Gray to authorize after the meeting.

Supplier	Price	VAT	Total	Type of payment	Description of service/supply
Kate Bennett	312.80	0.00	312.80	dd	Month 4 wages (July)
Carlile's Grounds Maintenance	450.00	0.00	450.00	TRF	Two cuts in July
sse	16.90	0.84	17.74	dd	July energy charges for street lighting
Kate Bennett / expenses	52.42	0.00	52.42	TRF	Mileage, mobile, broadband, postage, electricity etc.
	832.12	0.84	832.96		

- b) The Current Account balance as at 22nd August 2023: £9,971.03.

- c) Income received since last meeting: £0.00.

- d) Councillor Venn and Councillor Favell viewed the bank statements.

11 To consider any planning matters since last meeting

- a) Planning application 23/01150/F single storey side extension to semi-detached dwelling at 9 Coronation Avenue, Nordelph; it was resolved to support this application.
- b) It was noted that the Local Planning Authority has permitted the Variation of Condition 2 of the planning permission associated with the dwelling East of Balihill, Birchfield Road.

12 To discuss any cemetery/churchyard issues

- a) It was resolved to appoint Chris Hennelly to carry out the tree works required at the churchyard and at Parish Council-owned land near to the BT Kiosk at the top of the High Street.
- b) The Clerk had received two complaints surrounding the grass cutting at the cemetery; both have been actioned.

13 To consider any Village Hall / Playing Field issues

- a) The Treasurer of the Village Hall Committee reported that electricity costs have tripled over the last few months in a bid to repay the debt owed over the last couple of years when, reportedly, meter readings had not been submitted.
- b) Quotes for fire doors are being investigated.
- c) A Pirate / Family Fun Day is planned for 16th September 2023.

14 To note any general correspondence received since last meeting; no report.

15 To note any correspondence or report any issues relating to the Police

The next Priority Setting Meeting will be in October at Downham Market Town Hall.

16 To consider Agenda items for the next meeting

- To further discuss repairs and replacement of the railings along the riverbank
- To consider preliminary budget figures for 2024/25
- Remembrance Sunday

17 If required to consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed¹

18 To note the date of the next meeting

The next Parish Council meeting will be held on Tuesday 10th October 2023 at 6.30pm at the Village Hall. There being no further business, the meeting closed at 7.30pm.

Signed..... Date

¹ Personnel issues, tenders for contracts, legal proceedings