

Meeting Minutes of Nordelph Parish Council

Tuesday 11th July 2023 at 6.30pm held at Nordelph Village Hall, Birchfield Road

Parish Councillors present: Councillor Capsey (Chairman), Councillor John Lyus, Councillor Thomas, Councillor Venn, Councillor Claire Lyus, Councillor Gray and Councillor Favell also present Kate Bennett (Parish Clerk), Borough Councillor Spikings and Borough Councillor Rose

Apologies: County Councillor Chris Dawson

MINUTES

1 Welcome

The Chairman welcomed everyone to the meeting.

2 To consider and approve apologies for absence

Apologies were received as above and the reasons for such approved.

3 To declare pecuniary interests & consider any requests for dispensations

No pecuniary interests were given and no requests for dispensations had been requested prior to the meeting.

4 Open Forum for public participation (15 minutes only); no report.

5 To approve the Minutes of the meeting held on 16th May 2023

It was resolved to approve the Minutes of the last meeting as a true record and these were signed by the Chairman.

6 Clerk to report on any outstanding issues not on this month's Agenda; no report.

7 To receive a report from the Borough Council

- The new administration has not yet completed the set up at the Borough Council so there is little to report at the moment.
- The next Police Priority Setting Meeting is 25th July 2023 at 7pm in Watlington.

8 To receive a report from the County Council

- Norfolk County Council is still not accepting responsibility for the railings along the riverbank. Investigations are now being made into the Parish Council carrying out repairs and assuming future maintenance responsibilities for them. Funding opportunities for this to be investigated also. Councillor Thomas agreed to draft a letter to Elizabeth Truss MP to try and engage her support with getting Norfolk County Council to assume responsibility for repairs.
- The diversion of Footpath 7 has halted relating to a landowner dispute.

9 Parish Matters

- Following a site meeting in May at the bus stop at Silt Road it was resolved to *not* pursue with the provision / installation of a bus shelter at this location at this time. Local residents attending the meeting were not in support of the idea with concerns over visibility when egressing their properties onto Silt Road. With the lack of local support and in the knowledge that the school children are now being collected / dropped off at the bridge and not at the bus stop Parish Councillors felt it prudent not to pursue the project at this time.
- It was noted that Westcotec, the street light maintenance contractor, is ceasing work September 2023; Clerk to source a new contractor.
- It was noted that the Parish Partnership Scheme for 2024/25 at Norfolk County Council is now open for funding bids for local highway improvements.

10 Finance

- It was resolved with all in favour to approve the outstanding payments since last meeting as listed below; Councillor Venn and Councillor Gray to authorize after the meeting.

Supplier	Price	VAT	Total	Type of payment	Description of service/supply
Gerard Carlile	675.00	0.00	675.00	TRF	3 cuts to the playing field and churchyard
Kate Bennett	332.80	0.00	332.80	DD	Month 2 Clerk Salary
Kate Bennett	332.80	0.00	332.80	DD	Month 3 Clerk Salary
Caroline Hall	395.00	0.00	395.00	TRF	Tree report / survey at churchyard
sse	16.29	0.81	17.10	DD	May energy for street lighting
Clerk expenses June/July 2023	134.30	0.00	134.30	TRF	Clerk's expenses
Nordelph Village Hall	45.00	0.00	45.00	TRF	Hall hire for PC meetings in April / May / July

- b) The Current Account balance as at 30th June 2023: £11,642.97.
- c) Income received since last meeting: £0.00.
- d) Councillor Capsey and Councillor Claire Lyus viewed the bank statements.

11 To consider any planning matters since last meeting

- a) Planning application 23/00392/F extension and alterations to dwelling at West Farm House, Barroway Drove (amendment); it was resolved with all in favour to support the amendment to this application.
- b) Planning application 23/00947/F Variation of Condition 2 of 21/01157/F Construction of two storey side extension, single car port and single storey rear extensions at dwelling East of Bailhill Road, Birchfield Road (amendment); it was resolved with all in favour to support the amendment to this application.

12 To discuss any cemetery/churchyard issues

- a) It was resolved to approve expenditure to Thomas B Bonnett of Stoke Ferry of £555.00 inc. Vat for repairs to the small gate at the entrance to the cemetery on Birchfield Road.
- b) It was resolved with all in favour to obtain quotes for works to the trees in the Parish following the recent tree survey / report.
- c) Following a complaint from a resident regarding the condition of the bench in the cemetery it was resolved to keep a close eye on its condition and brush it down when possible but it was noted that keeping it clean is difficult with the amount of birds in the trees next to it. It will be varnished / oiled when necessary.
- d) If any resident is interested in creating a 'Friends of Nordelph Cemetery' group to help litter pick / clean the bench please contact the Clerk.
- e) It was noted that Darrin Martin had unexpectedly had to stop the grass cutting in the Parish. A new contractor has now been appointed; Gerard Carlile.

13 To consider any Village Hall / Playing Field issues

- a) It was resolved to not cut what used to be a Community Garden area at the back of the Village Hall and to leave it as it is for the time being. This area has never been included in the Council's grass cutting contract for the Parish and has not been budgeted for this year; it will be monitored by the Parish Council on an annual basis.
- b) It was noted the hall hire charges have been increased to £12.00 per hour.
- c) A Pirate Day is planned for 16th September 2023.

14 To note any general correspondence received since last meeting; no report.

15 To note any correspondence or report any issues relating to the Police

The next Priority Setting Meeting will be in Watlington on 25th July 2023 at 7pm.

16 To consider Agenda items for the next meeting

- To provide an update from Norfolk County Council Highways regarding repairs to the railings along the riverbank
- To resolve on a new street light maintenance contractor for the Parish
- To resolve on a contractor to carry out tree works in the Parish
- Parish Partnership Scheme 2024/25
- Borough Councillor Rose apologies

17 If required to consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed¹

18 To note the date of the next meeting

The next Parish Council meeting will be held on Tuesday 22nd August 2023 at 6.30pm at the Village Hall. There being no further business, the meeting closed at 7.55pm.

Signed..... Date

¹ Personnel issues, tenders for contracts, legal proceedings