

Meeting Minutes of Nordelph Parish Council

Wednesday 9th February 2022 at 6.30pm held at Chestnut Cottage, Birchfield Road (draft)

Parish Councillors present: Danielle Gott (Chair), Pete Gray, Sarah-Jane Capsey and Bryony Russell-Smith

Also present: Kate Bennett (Parish Clerk), Colin Rose (Borough Councillor)

Apologies: Borough Councillor Vivienne Spikings

MINUTES

1 Welcome

The Chairman welcomed everyone to the meeting and thanked Councillor Capsey for allowing us to use her conservatory as a meeting venue as the Village Hall was booked out to another user on this occasion.

2 To consider and approve apologies for absence

Apologies were given as listed above and the reasons for such approved.

3 To declare pecuniary interests & consider any requests for dispensations

Bryony Russell-Smith, as Chairman of the Village Hall Committee, noted her conflict of interest in Item 11 of the Agenda and agreed that she would not take part in any voting should the occasion arise.

4 Open Forum for public participation (15 minutes only); no report.

5 To approve the minutes of the meeting held on 6th December 2021

The Minutes had been previously circulated and were approved and signed by the Chairman as a true record of the meeting.

6 Clerk to report any outstanding issues not on this month's Agenda, if necessary

- a) It was noted that the resident who attended the last meeting expressing an interest in one of the casual vacancies no longer feels she is able to commit to the role; the parish council currently has three vacancies for parish councillors.

7 Parish Matters

- a) It was noted with much regret that John Balls after many years of serving as a Parish Councillor has decided to resign. Thanks to be recorded to him for all of his hard work for the parish of Nordelph over his 40+ years of tenure.
- b) It was noted that a resident of Silt Road will be attending the next meeting to express an interest in one of the three casual vacancies. Councillor Capsey agreed to generate some posters to advertise the vacancies on the various noticeboards throughout the parish.
- c) Councillor Gott agreed to contact a resident of Silt Road regarding volunteering for the SAM2 camera.
- d) It was resolved for the Clerk to set up a dedicated Parish Council Facebook page.
- e) It was noted that funding from the Borough Council had been applied for a) a bus shelter for Silt Road and b) four new streetlights for the parish, two for the High Street and two for Coronation Avenue.
- f) It was resolved for the Clerk to apply for some funding from the Borough Council for trees to plant for commemorating the Queen's Platinum Jubilee in June 2022.
- g) It was noted that a bench is being donated from the Well Creek Trust for the Staithe; Clerk to investigate potential sites for this as space is limited here.

8 Finance

- a) It was resolved with all in favour to approve the outstanding payments since last meeting as listed below. Councillor Gray and Councillor Gott to authorize after the meeting.

List of Payments since last meeting					
Supplier	Price	VAT	Total	Type of payment	Description of service/supply
Andrew Harrison	65.00	0.00	65.00	ep	Provide materials and install litter bin at the Staithe
Kate Bennett expenses	105.01	2.40	107.41	ep	Mileage, wages owed over and above DD payment, mobile, broadband, electricity etc.
Kate Bennett Months 9 wages	253.76	0.00	253.76	ep	16 hours
sse	9.87	0.48	10.35	dd	November energy charges
sse	10.48	0.52	11.00	dd	December energy charges
	444.12	3.40	447.52		

List of Payments since last meeting						
Supplier	Price	VAT	Total	Type of payment	Description of service/supply	Reference
Kate Bennett	16.20	0.00	16.20	EP	PAYE refund from Month 9 wages	46
Emneth Design	26.50	0.00	26.50	EP	November, December and January website update fees	47
sse	9.56	0.47	10.03	dd	January energy charges	48
	52.26	0.47	52.73			

- b) The Current Account balance at end January 2022 was £4,507.37.
- c) Income received since last meeting; £0.00.
- d) Councillors Gray and Capsey viewed the bank statements.

9 To consider any planning matters since last meeting

- a) Planning Application 21/02361/F Demolition of WW2 Pillbox at The Fuchsias, 6 Silt Road, Nordelph, it was resolved to *refuse* the application.
- b) Clerk to make further investigations with Enforcement regarding the portacabin/caravan at a property at the bottom of Birchfield Road, a caravan behind a commercial enterprise along Silt Road and a caravan along the Downham Road.

10 To discuss any cemetery/churchyard issues; no report.

11 To discuss any Village Hall/Playing Field issues

- a) It was noted that Holly Landscapes will be removing the six self-sewn sapling trees from the playing field and cutting the playing field side of the hedge at a cost of £300.00. More native species trees to replace these are being planted in the vicinity just in a more appropriate place to commemorate the Queen's Platinum Jubilee.
- b) The response from the Village Hall Committee to the parish council's previous email relating to various Village Hall housekeeping issues was noted and Bryony Russell-Smith agreed to report back to the Village Hall Committee with the updates as discussed.

12 To receive a report from the Borough Council

- a) An average Band D council tax charge will increase by £4.50 per annum
- b) £25m has been awarded to King's Lynn from Central Government
- c) Three vans have been purchased for fly tipping
- d) Small grants for up to £200 for Jubilee celebrations will be available for applying to soon
- e) The most recent Safer Neighbourhood Action Panel meeting was held on 31st January 2022
- f) There is a shortage of staff in the Planning Department

13 To receive a report from County Council; no report at the meeting. Emails are regularly received throughout the month and councillors updated with pertinent information to Nordelph as necessary.

14 To note correspondence

- a) The Police Budget consultation is available for comment on-line.
- b) Notification from the Middle Level Commissioners on floating pennywort awareness received.

- c) An email from Freebridge Housing relating to a potential dog breeding business from one of their properties at Birchfield Road was noted.
- d) Email from Norfolk County Council Highways confirming the replacement of a 30mph repeater sign along Birchfield Road was noted.
- e) Correspondence from Norfolk County Council relating to quarterly highways update meetings via TEAMS was noted.

15 To consider Agenda items for the next meeting

- 1) To invite ex-Councillor Balls to the meeting for a presentation
- 2) To co-opt three councillors
- 3) To provide details of the new volunteer to run the SAM2 sign
- 4) To note any progress with the tidying up of the Community Garden behind the village hall
- 5) To note any progress with creating a Parish Council Facebook page
- 6) To confirm the date for the Annual Parish Meeting (1st March-1st June inc.)
- 7) To receive an update from the Village Hall Committee regarding the £5,000 given to them from parish funds for damp and structural works at the village hall and confirmation that they have spent the same from their funds in line with the caveats given when the funds were transferred
- 8) To discuss purchasing trees up to the value of £300.00 donated from County Councillor Dawson

16 If required to consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed (e.g. personnel issues, tenders for contracts, legal proceedings); no report.

17 To note the date of the next meeting

Monday 7th March at the Village Hall along the High Street at 6.30pm.

There being no further business, the meeting closed at 8.20pm.

Signed..... Date