

## Meeting Minutes of Nordelph Parish Council

Monday 3<sup>rd</sup> October 2022 at 6.30pm held at Nordelph Village Hall, High Street, Nordelph

Parish Councillors present: Councillor Capsey, Councillor Lyus, Councillor Thomas and Councillor Venn

Also present: Kate Bennett (Parish Clerk) and one member of the public

Apologies: Councillor Gott and Councillor Gray

### MINUTES

#### 1 Welcome

In Councillor Gott's absence, Councillor Capsey was Chair for the meeting and it was resolved to appoint Councillor Lyus as Vice Chairman.

#### 2 To consider and approve apologies for absence

Apologies were given as listed above and the reasons for such approved.

#### 3 To declare pecuniary interests & consider any requests for dispensations

No pecuniary interests were given and no requests for dispensations had been requested prior to the meeting.

#### 4 Open Forum for public participation (15 minutes only)

The member of public present did not wish to address Members on any issue; she was present to observe only.

#### 5 To approve the Minutes of the meeting held on 22<sup>nd</sup> August 2022

It was resolved to approve the Minutes of the last meeting as a true record.

#### 6 Clerk to report any outstanding issues not on this month's Agenda, if necessary

It was noted that the Clerk had still not had any response from the solicitors regarding the enquiry made back in January of this year regarding ownership / maintenance responsibilities for the Playing Field; it was resolved to instruct the Clerk to phone the offices and put in an official complaint<sup>1</sup>.

#### 7 To receive a report from the Borough Council

No report.

#### 8 To receive a report from the County Council

Various pieces of correspondence had been circulated during the month from our County Councillor including information on filling the £60m budget gap, funding opportunities to improve bus services in Norfolk, the launch of a £110m prosperity fund via DEFRA and local resources in Norfolk for asylum seekers. Also for info only a Notice has been received that the Secretary of State for Business, Energy and Industrial Strategy has accepted an application for a Development Consent Order made by Medworth CHP Limited. The application was submitted to the Secretary of State via the Planning Inspectorate on Thursday 7 July 2022 and accepted for examination on 2 August 2022. The reference number applied by the Planning Inspectorate, on behalf of the Secretary of State to the Application is EN010110.

#### 9 Parish Matters

- a) David Mills (Norfolk County Council) is progressing with the diversion order for Footpath 7; Clerk to make enquiries regarding an expected resolution date. The Parish Council has submitted an

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<sup>1</sup> For the purpose of the Minutes it can be noted that since meeting the Clerk has received information from Metcalfe Copeman & Pettefar confirming that the land directly behind the cemetery known locally as the Playing Field is indeed in ownership of the Parish Council and they are solely responsible for the maintenance / running of such.

application for consent for works to the Middle Level Commissioners for permission for works over the drain.

- b) It was noted that items belonging to a resident on the High Street are still occupying Parish Council land at the Staithe. The resident was given 6 weeks to remove these items (horse box / boat / fire places / bags of compost / garden pots / car battery) ending 1<sup>st</sup> August 2022. It was noted that the boat has been successfully sold and moved but the horsebox is still in situ. Councillor Thomas agreed to speak further with the resident to try and achieve a successful outcome for all; on going.

## 10 Finance

- a) It was resolved to approve expenditure up to £100.00 for a two drawer filing cabinet for parish paperwork.
- b) It was resolved with all in favour to approve the outstanding payments since last meeting as listed below; Clerk to ask Councillor Gray and Councillor Gott to authorize.

List of Payments since last meeting						
Supplier	Price	VAT	Total	Type of payment	Description of service/supply	Reference
Middle Level Commissioners	50.00	0.00	50.00	TRF	Application consent fee for works along drain (already paid)	29
Kate Bennett	312.80	0.00	312.80	DD	Month 5 (August) wages	30
Kate Bennett	312.80	0.00	312.80	DD	Month 6 (September) wages	31
Nordelph Village Hall	15.00	0.00	15.00	TRF	Hall hire 3rd October 2022 - 1.5 hours	32
Westcotec	175.50	35.10	210.60	TRF	Batteries for SAM2 camera	33
Clerk expenses	60.52	0.00	60.52	TRF	Mileage, broadband, mobile phone, electricity, photocopying etc.	34
	<b>926.62</b>	<b>35.10</b>	<b>961.72</b>			

- c) The Current Account balance as at 3<sup>rd</sup> October 2022: £9,728.48
- d) Income received since last meeting: £300.00 from Norfolk County Council for the three Jubilee trees planted at the Playing Field.
- e) It was resolved to approve expenditure up to £150.00 to purchase a further 25 litre dog waste bin for the parish.
- f) Councillor Thomas and Councillor Venn viewed the bank statements.
- g) It was resolved to add Councillor Venn as a signatory on the bank account; Clerk to action.

## 11 To consider any planning matters since last meeting

No report.

## 12 To discuss any cemetery/churchyard issues

Councillor Capsey reported that she felt the grass might be quite long in places and required a cut; Councillor Capsey to investigate and report back to the Clerk.

## 13 To consider any Village Hall / Playing Field issues

- a) It was noted that damp works to the Village Hall are commencing 24<sup>th</sup> October 2022.
- b) See footnote on Page 1 of these Minutes for Playing Field information.
- c) Clerk to change the meeting day / evening from a Monday evening to a Thursday to allow for usage of the Main Hall. Clerk to check with all Members first to determine their availability on Thursday evenings.
- d) Members requested that all Village Hall users / Community Garden volunteers take their rubbish away from the building after hiring / using the Village Hall and / or Community Garden space.

## 14 To note any correspondence or report any issues relating to the Police

- a) A Scam Awareness & Prevention session has been held at Downham Market Town Hall recently.
- b) Information / events being held during Black History month have been made available.

## 15 To consider Agenda items for the next meeting

- Railings along the riverbank

- Diversion order for Footpath 7
- Budget proposals for 2023 2024

**16 To note the date of the next meeting**

The next Parish Council meeting will be held on Thursday 17<sup>th</sup> November 2022 at 6.30pm in the Village Hall.

There being no further business, the meeting closed at 7.20pm.

Signed..... Date .....