

Meeting Minutes of Nordelph Parish Council

Tuesday 11th April 2023 at 7.00pm held at Nordelph Village Hall, High Street, Nordelph

Parish Councillors present: Pete Gray, Sarah-Jane Capsey (Chair), Helen Thomas, Sue Venn, Claire Lyus and John Lyus. Also present: Kate Bennett (Parish Clerk), Borough Councillor Rose, and one member of the public
Apologies: None

MINUTES

1 Welcome

The Chairman welcomed everyone to the meeting.

2 To consider and approve apologies for absence

No apologies received.

3 To declare pecuniary interests & consider any requests for dispensations

No pecuniary interests were given and no requests for dispensations had been received prior to the meeting.

4 To approve the minutes of the meeting held on 20th February 2023

The Minutes had been previously circulated and these were approved as a true record of the meeting.

5 Clerk to report on any outstanding issues not on this month's Agenda, if necessary; no report.

6 Parish Matters

- a) It was noted that funding had now been approved by the Parish Partnership Scheme for 50% of the total cost of a new bus shelter for Silt Road. The remaining 50% has already been confirmed via the Borough Council's Community Infrastructure Levy fund last year. Most of the nearby residents have now been consulted and a few concerns have been aired and discussed. Clerk to investigate the feasibility of moving the bus stop a few metres further down Silt Road towards Coronation Avenue to avoid any visibility issues for residents leaving their properties from the new small estate of properties adjacent to the bus stop; on going.
- b) It was resolved with all in favour to purchase a plaque for the bench at the Staithe in memory of Mr. Ron Stannard who was Parish Clerk for Nordelph for more than 54 years.

7 Finance

- a) It was resolved with all in favour to approve the outstanding payments since last meeting as listed below. Councillor Gray and Councillor Venn to authorize after the meeting.

List of Payments since last meeting					
Supplier	Price	VAT	Total	Type of payment	Description of service/supply
A1 Signs	30.00	6.00	36.00	TRF	Swan sign along Well Creek
Emneth Parish Council	22.12	0.00	22.12	TRF	Share of stationery order; printer cartridges and A4 paper
Chalky's Helping Hands	415.00	0.00	415.00	TRF	Grounds maintenance
Kate Bennett (expenses)	77.62	0.00	77.62	TRF	Mileage, mobile, broadband, electricity, photocopying etc.
Borough Council of King's Lynn	106.67	21.33	128.00	TRF	Annual dog bin emptying fee
Norfolk Parish Training & Support	105.00	0.00	105.00	TRF	Annual subscription
Kate Bennett salary	332.80	0.00	332.80	dd	Clerk Month 12 wages
	1,089.21	27.33	1,116.54		

- b) The bank account balance at 31st March 2023: £4,256.55

- c) Income since last meeting: £0.00

d) The annual Vat Refund will be submitted this month: £807.39

e) Emma Bateman will carry out this year's internal audit.

f) Councillors Gray and Thomas viewed the bank statements.

8 To consider any planning matters since last meeting

a) It was resolved to support Planning application 23/00392/F extension and alterations at West Farm House, Barroway Drove Road, Nordelph

9 To discuss any cemetery/churchyard issues

a) Clerk to obtain a further quote for a tree survey.

10 To consider an Village Hall / Playing Field issues

a) It was noted that a Coronation event for the village is taking place on Sunday 7th May 2023. Further details can be gleaned from the Village Hall Committee. It was resolved to support a donation to this event from Parish Council funds if it is well supported by parishioners and is a Coronation-style event i.e. a street party, afternoon tea party or something similar.

b) John Lyus is now Treasurer.

11 To note any general correspondence received since last meeting: no report.

12 To note any correspondence or report any issues relating to the Police

a) The next Priority Setting Meeting is to be held on 18th April 2023.

b) The Police and Crime Commissioner is hosting online Time to Talk sessions [‘Time to Talk’ to your Police and Crime Commissioner – March 2023 | Norfolk PCC \(norfolk-pcc.gov.uk\)](https://www.norfolk-pcc.gov.uk/time-to-talk)

13 To consider Agenda items for the next meeting

1) To welcome any interested parties in the casual vacancy currently on the Parish Council

2) To arrange a date to carry out a topple test at the cemetery

3) To consider three quotes for a tree survey at the cemetery

4) To consider the cost of a plaque for the bench at the Staithe

5) To consider the condition of the playing field i.e pot holes

6) To consider the condition of the small white gate at the cemetery

7) To consider planting shrubs either side of the gates at the rear of the cemetery

14 If required to consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed

15 To note the date of the next meeting

The Annual Parish Council Meeting (AGM) will be held on Tuesday 16th May 2023 at the Village Hall at 6.30pm.

There being no further business, the meeting closed at 8.00pm.

Signed..... Date