

Meeting Minutes of Nordelph Parish Council

Thursday 17th November 2022 at 6.30pm held at Nordelph Village Hall, High Street, Nordelph

Parish Councillors present: Councillor Capsey, Councillor Lyus, Councillor Thomas, Councillor Venn and Councillor Gray also present Kate Bennett (Parish Clerk), Borough Councillor Colin Rose and two members of the public

Apologies: County Councillor Chris Dawson

MINUTES

1 Welcome

Councillor Capsey welcomed everyone to the meeting.

2 To note the resignation of our current Chair and to resolve to appoint a new Chair

Councillor Capsey reported the resignation of Danielle Gott who has served on the Parish Council since 2006 and been Chair for over ten years. Danielle's contribution to Parish affairs over the years has been huge and she will be greatly missed.

It was resolved to appoint Councillor Capsey as Chair for the remainder of the year and Councillor Thomas as Vice Chair.

3 To consider and approve apologies for absence

Apologies were given as listed above and the reasons for such approved.

4 To declare pecuniary interests & consider any requests for dispensations

No pecuniary interests were given and no requests for dispensations had been requested prior to the meeting.

5 Open Forum for public participation (15 minutes only)

One of the members of public present was interested in the casual vacancy currently on the Parish Council and the other was present to observe only; neither wished to address Council Members about any other issue.

6 To approve the Minutes of the meeting held on Monday 3rd October 2022

It was resolved to approve the Minutes of the last meeting as a true record and these were signed by the Chair.

7 Clerk to report on any outstanding issues not on this month's Agenda

It was noted that Local Elections will be held on Thursday 4th May 2023.

8 To receive a report from the Borough Council

- The Planning Department is very short-staffed and recruitment is proving difficult.
- Freebridge Housing are working to refurbish a lot of their housing stock in the Borough.
- The Safer Neighbourhood Action Panel Committee have been renamed the Police Priority Sifting Panel.
- Anti-social behaviour is currently the main issue (no longer speeding).
- Funding applications to the Community Infrastructure Levy fund will be open again in January 2023.

9 To receive a report from the County Council

- Chris Dawson had a site meeting at Footpath 7 this month. David Mills, the Public Rights of Way Officer, will be reporting back regarding the costs associated with stopping up one public right of way and creating a new one. A contractor in attendance agreed to liaise with the Middle Level Commissioners to ascertain a specification for culverting the drain and then will provide an estimate of costs. Once this information has been received, and assuming that funding will be possible, a discussion with the Environment Agency can ensue (as controllers of the waterway).

- The Parish Council would like Norfolk County Council Highways to consider reducing the speed limit along the High Street / Birchfield to 20mph, introduce some 'please drive carefully through our village' signs along Silt Road and consider reducing the speed limits along the A1122 Downham Road and Silt Road.

10 Parish Matters

- It was noted that co-option to fill the vacancy on the Parish Council can be done after 24th November 2022.
- The new dog waste bin and post has been delivered, awaiting installation.
- It was resolved to reignite the conversation with Norfolk County Council Highways into the feasibility of repairing the damaged / missing railings along the riverbank.
- Recent stats from the SAM2 camera were circulated with the highest speed being recorded at 85mph along Silt Road. It was agreed for the operator to investigate whether or not it is possible to reduce the length of the radar to try and bring it in as close as possible to the 40mph limit in order to give a truer reading on speeds throughout the 40mph limit itself and not necessarily beyond.

11 Finance

- It was resolved with all in favour to approve the outstanding payments since last meeting as listed below; Councillor Capsey and Councillor Gray to authorize after the meeting.

List of Payments since last meeting						
Supplier	Price	VAT	Total	Type of payment	Description of service/supply	Reference
Glasdon UK Limited	201.38	40.28	241.66	BACS	Fido 25 litre dog waste bin with base post	35
Walters	131.34	26.27	157.61	BACS	2 drawer filing cabinet and 50 suspension files	36
Kate Bennett	312.80	0.00	312.80	DD	Month 7 salary (October)	37
sse	17.45	0.86	18.31	DD	October energy for street lighting	38
Clerk expenses	90.52	0.00	90.52	BACS	Mileage, broadband, mobile, stationery	39
Holly Landscapes	1,794.01	358.80	2,152.81	BACS	Churchyard and playing field maintenance March to October 2022	40
	2,547.50	426.21	2,973.71			

- The Current Account balance after this month's payments: £6,099.29.
- Income received since last meeting: 0.00.
- The Unity Trust paperwork was signed to add Councillor Venn as a signatory on the bank account.
- 2023 2024 budget figures were considered; this to be revisited at the 12 January 2023 meeting once a clearer idea on grass cutting costs for the cemetery have been determined.
- Councillor Thomas viewed the bank statements.

12 To consider any planning matters since last meeting

- An electronic copy of the recent Planning Update Sessions is available.
- It was noted that approval had been given by the Borough Council for the removal of a Walnut tree within the conservation area.

13 To discuss any cemetery/churchyard issues

A new grass cutting contractor for the churchyard and playing field will be required for 2023; Clerk to investigate.

14 To consider any Village Hall / Playing Field issues

- Damp works have commenced.
- Proper drainage is being installed to divert water around the building rather than straight into it at the front.
- Councillor Lyus agreed to investigate that their current insurance cover includes the risk of accident etc. during building works.
- A conversation ensued regarding possible further fencing around the playing field and the filling in of the holes in the field.

15 To note any correspondence or report any issues relating to the Police

